# Policy: Younger Students (Under 18)

**Policy Context:** This policy relates to:

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<th>HE Standards Framework 2011</th>
<th>Chapter 1: 6.6, 6.7</th>
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<td>Standards for RTO’s 2015</td>
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<td>Legislation or Other Requirements</td>
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<td>The Education Services for Overseas Students (ESOS) Act 2000</td>
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<td>Student at Risk form</td>
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**Keywords (Meta):** Students under the age of 18, younger students

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**Policy Information:**

**POLICY**

IIBT management and staff are committed to ensuring the protection and personal safety of international students under the age of 18 by providing appropriate accommodation, support and general welfare arrangements while they undertake their studies in Australia.

**SCOPE**

This policy applies all international students under 18 years of age.

**PROCEDURES**

Students under 18 years of age applying for a student visa will need to provide confirmation of the arrangements that they have in place to assure appropriate accommodation and welfare for themselves. These arrangements must meet the requirements of the Australian Government Department of Immigration and Border Protection and this includes either:

a) living with a parent or approved care-giver; or

b) staying at approved accommodation in an IIBT approved homestay arrangement.

**All students who are minors:**

- Must attend regular meetings with their Designated Student Officer (DSO). Students will be required to meet regularly during the semester with their DSO to discuss any concerns or issues with their accommodation and academic progress.

- Must have in place accommodation arrangements which satisfy the requirements of IIBT.

- Must be compliant until 18 years of age. Student Visa Regulations (8532) requires all international students under the age of 18 to maintain accommodation and welfare arrangements approved by the Department of Immigration and Border Protection until they turn 18 years of age.

**Accommodation Requirements for Students who are minors**

A minor is required to:

- Live with a parent, custodian or eligible relative over the age of 21, or an approved care-giver as nominated by a parent. If a student intends living with a parent or nominated eligible relative over the age of 21, these arrangements must be approved by the Department of...
Immigration and Border Protection (DIBP) when applying for a student visa; or
• Where a minor is not being cared for in Australia by a parent or suitable nominated relative, IIBT is required to have documented procedures in place to check whether the student’s accommodation, support and general welfare arrangements are acceptable. If the arrangements change and are no longer acceptable, IIBT is required to advise DIBP as soon as possible.
• A minor who will be cared for by a parent, custodian or eligible relative over the age of 21 will be required to complete the Living Arrangements form and provide the completed form to Admissions with their Response to Offer documentation.
• A minor who changes their accommodation and welfare arrangements without seeking prior approval from the Director International will be considered to have failed to comply with IIBT policies procedures.

IIBT will achieve this policy by:
• Reporting non-compliance to the Department of Immigration and Border Protection
• Ensuring that staff working with students under the age of 18 have a National Police Clearance
• Ensuring lecturers/teachers submit a Student at Risk form when they believe the student requires intervention
• Liaising with carers and relatives where appropriate in regard to student welfare
• Ensuring 24 hour contact is available to students under 18 years of age
• Regular meetings with students to discuss any issues