The aim of this Prospectus is to provide you with an overview of who we are and what we have to offer as an education institution.

**Introduction to IIBT**

IIBT is an Australian government approved registered training organisation (RTO National Provider Number: 51687) and a higher education provider as accredited by Australian Government. IIBT commenced 2001 with the objective to deliver educational pathway programs in China based on the Edith Cowan University first year Bachelor of Business course material. Today, it has about 1,600 students studying IIBT pathway programs in China, with over 1600 Chinese students in to Australian Universities to complete their degree studies.

IIBT’s vision is to be a leading education and training provider both nationally and internationally offering quality educational opportunities to the global communities in which it operates. It is fully committed to providing a supportive and stimulating learning environment that can prepare its graduates to go on to achieve high levels of success with future studies and / or career endeavors.

IIBT is able to offer its students pathway opportunities to numerous Australian Universities including Curtin, ECU, Bond University of Tasmania and Wollongong University. With an initial focus on business studies at the undergraduate level, IIBT now address disciplines that include business, computing (including games technology), arts and environmental science.

**Introduction to the City of Perth, Western Australia**

Perth is the capital of Western Australia and enjoys more hours of sunshine than any other capital city in Australia. It is famous for its warm, sunny, Mediterranean climate, clear blue skies and over 80km of beautiful white sandy beaches.

Perth has an exciting nightlife, bustling markets, inner city parks, plenty of riverside and beachside restaurants and cafes and a huge range of outdoor activities and experiences to enjoy. There is excellent shopping in and around Perth and the locals are renowned for their friendliness.

It is a land blessed with spectacular diversity where the deep reds of ancient interior rock formations contrast with the sparkling blue of the Indian and Southern Oceans and the lush greenery of the stunning southern regions.

Western Australia has the fastest growing economy in the country and the economic boom has created well-paid career opportunities for both graduates and students.
IIBT's Perth Campus

IIBT’s modern administration and teaching facilities are located within busy town area in Victoria Park, Western Australia. Our campus is located less than 10 minute drive southeast of Perth city center and easily accessible by bus and train. There is various street parking spot, and the campus is only 10 minutes’ walk from train station and seconds from the bus stop. There is a public circuit bus route to access most of major Universities in WA and one of the WA’s major University is located approximately 5 minutes’ drive from our campus.

Victoria Park is bounded by the Swan River to the northwest, the eastern gateway to Perth’s central business district, being the intersection of the three original eastern arterial roads, such as; Albany Highway, Canning Highway, Great Eastern Highway, and the Causeway Bridge. The Causeway Bridge connects Victoria Park to the city, located 3 km to the northwest from Central Business District. The suburb is mostly residential, although Albany Highway is a commercial "high street" and accessible to many shops and restaurants.

With its flat terrain and great weather, Perth is the perfect place to jump on a bike and explore the city’s numerous attractions and there are parks nearby the area.

Facilities

The facilities at IIBT include air-conditioned and heated classrooms with internet and computer access areas available for enrolled students.

All training is conducted with the most up to date equipment. Supplementary research materials and resources are within easy access via local and state libraries.

IIBT also has an extensive library with a range of text books in business and English teaching.

IIBT’s campus is located at:
350 Albany Highway,
Victoria Park, Western Australia 6100
Education Options

IIBT students have the option of studying either Higher Education courses eg Diploma of Business Administration or Vocational Education Courses (VET) such as the Certificate IV in Academic English with IIBT. Higher Education courses are University level and students studying the Diploma of Business Administration are able to enter into second year of IIBTs partner universities in designated fields of study.

Qualifications and Course Duration

The following qualification is offered by IIBT:

Diploma of Business Administration – 52 weeks (inclusive of a semester break)
Certificate III in Academic English – 12 weeks (no breaks)
Certificate IV in Academic English – 12 weeks (no breaks)

Course commencement dates – 2013

Diploma of Business Administration – 21st October 2013
Certificate III in Academic English – 5th August 2013
Certificate IV in Academic English – 28th October 2013

Course Entry Requirements:

Diploma of Business Administration

Academic Requirements

To satisfy the academic requirements for course entry, applicants require one of the following:

Completion of secondary studies in their home country equivalent to an Australian Year 12 Certificate of Education (in accordance with the WA Curriculum Council standards).
Completion of a recognised foundation course in Australia with a pass in all subjects.

IIBT Overseas Student Prospectus v4.2
English Language Requirements

To satisfy the English language proficiency requirements, students require an IELTS certificate showing a score of at least 5.5 overall band, with no individual lower band than 5.0 (or other equivalent internationally recognised English test result consistent with DIBP regulations).

Alternatively, an IELTS 5.0 certificate (or equivalent) is required, plus certified evidence of attainment of Upper-Intermediate level from a NEAS accredited RTO, or completion of a Year 12 Certificate of Education or equivalent in Australia.

Course Credits

Subject credits may be awarded to students who can supply documentation of having successfully completed prior subjects of similar duration, content and assessment requirements.

The information provided by the student for assessment of course credits will have to be assessed as reliable and authentic.

Further information on exemptions and credits is available at: [http://iibt.wa.edu.au/](http://iibt.wa.edu.au/)

Certificate III in Academic English

Academic requirements
There are no academic requirements for this course.

English Language requirements
IELTS – 5.0 or the equivalent recognised English Test

Course Credits
There are no course credits available for this course.

Age
Students need to be a minimum age of 18 years plus

Certificate IV in Academic English

Academic requirements
There are no academic requirements for this course.
English Language requirements
IELTS – 5.0 or the equivalent recognised English Test

Course Credits
There are no course credits available for this course.

Age
Students need to be a minimum age of 18 years plus

**Brief Overview of Vocational Education**

Vocational education and training undertaken at IIBT is competency based. Assessment tasks determine whether a student is “Competent” or “Not Yet Competent” in units of study that make up a qualification. However, each individual assessment task will be determined as either “Satisfactory or Not Satisfactory”. All assessment tasks required for each unit of study must be satisfactory for any student to be deemed as Competent in that unit.

**Criterion Based** – This means you will be assessed against a list of criteria set out in nationally recognised Competency Standards. These competency standards will set out the knowledge and skill requirements that you will need to competently perform in your chosen vocational field.

**Evidence Based** – This means your assessor will be gathering different forms of evidence to make the decision as to whether you are competent or not in the required skill and knowledge set out in the competency standards and your assessor may use several different methods to gather this information. They may observe you while you are carrying out a work based task, ask you to submit a project, ask you to make a presentation or ask you questions which you may be able to answer verbally or in writing. Your trainer or assessor will inform you how and when they will be gathering this evidence of your competency.

**Participatory** – This means you will be informed of how you will be assessed and the consequence if you are found to be not satisfactory in any assessment. You will be provided with a copy of the competencies that you will be assessed against so that you will know what will be expected of you. You will be able to ask questions if there is anything in the assessment about which you are unsure. If there is any reason why you cannot undertake your assessment on the scheduled date then it is important that you
inform your assessor of this as early as possible so that they can adjust your assessment or reschedule it.

**Employment**

Working while studying overseas can be a valuable and memorable experience. It is an opportunity to make new friendships and learn new skills. You need to make sure your VISA permits you to work (maximum 20 hours/week restriction applies) as there are some restrictions applied to overseas students in terms of working in Australia. Students should refer to the Department of Immigration and Citizenship for advice on the allowable hours in which they can gain employment and work: [www.immi.gov.au](http://www.immi.gov.au)

**Course Fees**

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolment fee</td>
<td>$150.00</td>
</tr>
<tr>
<td>Course Tuition Fee</td>
<td></td>
</tr>
<tr>
<td>Diploma of Business Administration</td>
<td>$18450.00</td>
</tr>
<tr>
<td>Certificate III in Academic English</td>
<td>$4820.00</td>
</tr>
<tr>
<td>Certificate IV in Academic English</td>
<td>$4820.00</td>
</tr>
<tr>
<td>OSHC(single)</td>
<td>$489.00 (12 months)</td>
</tr>
<tr>
<td>Airport pick up</td>
<td>$99.00</td>
</tr>
<tr>
<td>Accommodation placement fee</td>
<td>$190.00</td>
</tr>
</tbody>
</table>

Course fees include:

- Tuition (A limit of up to 50% of total tuition fees must be collected prior to student commencement unless the course has only one study period. The remaining tuition fee must be paid within 2 weeks before the beginning of the second semester.) Please note: Pre-paid Fees will be paid into a separate bank account entitled IIBT Prepaid Student Fee Account within 5 business days of receiving them. Pre-Paid Fees will be held in this Account and only accessed when either the
student(s) have commenced their prescribed course(s) according to course start date on their eCoEs or various provisions for refund of student fees have exhausted as per IIBT’s Refund Policy

- Orientation program
- Access to library, Wi-Fi, computing, sporting and social activities
- Assistance from Student Services or referral to counselling services (if required)
- All course text books and supplementary materials

Unless otherwise stated, prices quoted above are exclusive of GST (goods & services tax). Please refer IIBT Fees and Payment Policy www.iibt.wa.edu.au

All fees listed may change from time to time. All students currently enrolled will be informed of any changes that may affect their current course fees.

Additional Fees and Charges
The following is a list showing additional fees and charges you may incur at IIBT;

<table>
<thead>
<tr>
<th>Administration</th>
<th>Academic</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM</td>
<td>COST</td>
</tr>
<tr>
<td>Replacement Student ID Card</td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Photocopying Colour</td>
<td>20 cents per copy</td>
</tr>
<tr>
<td></td>
<td>60 cents per copy</td>
</tr>
<tr>
<td>Replacement course material</td>
<td>$20.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Overdue Payment Fee</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

IIBT Overseas Student Prospectus v4.2
Refund Policy

IIBT is committed to ensuring all students have ready access to information about refunds, refunding tuition fees in accordance with current legislation and standards and reviewing refund requests based on compassionate and compelling grounds.

Specifically we will ensure that all information contained in marketing and advertising that relates to course fees are accurate and relevant to current fee policy, and that students are provided with 30 days notice prior to any course fee changes.

IIBT will achieve this policy by:

Providing the enrolled or enrolling student with information relating to and access to the course fee refunds procedures.

On receiving a Refund Request Form from a student, the Student Services Officer will advise IIBT management of the pending application.

Conditions:

1. All refund requests will be made in writing on the designated Refund Request Form.
2. All refunds will be paid within four weeks of receiving the Refund Request Form. Provisions for refunds are detailed in the Refund Fee Schedule.
3. Students are responsible to clear any overdue fees prior to a refund being processed.
4. Accommodation and airport pick up fees are non-refundable.
5. Refunds will be paid in $AUD by direct deposit to the designated bank account of the person entered into the contract with IIBT.
6. Under no circumstances will course money be refunded to a third party. Non-self-supporting students must obtain their parents’ or legal guardian’s permission for a refund.
7. Officially-sponsored students cannot request a refund of any tuition credit fees as only the recorded sponsor can receive them.
8. Census date for refunds due to withdrawal or deferment is 21 days from the commencement date of any trimester. Refunds outside of this timeframe will only be considered if the request is based on compassionate or compelling grounds.

IIBT Overseas Student Prospectus v4.2
9. Requests for refunds in excess of AUD$3,000 must be approved by IIBT’s Academic Director.

10. IIBT will refund monies in credit over $20 following graduation. Refunds in excess of AUD$50 will be sent to overseas addresses.

11. IIBT accepts no liability for any currency exchange movement between the date the fees were received and the date the refund is paid or any bank charges relating to the refund.

12. In the event that the information provided in the refund application is not complete and further information/verification is required, the processing timeline will resume effective from the date when the completed information has been submitted.

13. A student whose withdrawal or enrolment cancellation is due to exceptional compassionate or compelling circumstances must state reasons for the withdrawal in the Refund Request Form and include any documentary evidence (e.g. medical certificates). Cancellation charges may be waived.

14. Where students defer their course due to compassionate and compelling circumstances, IIBT will credit any fees paid to the relevant semester without penalty.

15. Commencing students who fail to meet a condition of their offer relating to English or academic competency preventing them from enrolling in their proposed course will be eligible for a refund of Tuition Fees less an administration charge, provided the institution was notified before the beginning of the semester begun. Evidence of failure to meet the condition must also be shown prior to semester commencement, as shown in the Letter of Offer.

16. The full refund policy will apply in cases where a student cannot provide sufficient evidence that entry requirements are not met.

17. In the case of a visa refusal, IIBT will process and refund the written application for course money refund within four weeks of IIBT receiving the student’s written advice of visa refusal. Application for refund must be accompanied by a rejection letter from DIBP.

IIBT Defaults

18. IIBT default refund provisions apply to an overseas student or an intending overseas student in relation to a course if:
a. the course does not start on the agreed starting day; or
b. the course ceases to be provided at any time after it starts but before it is completed; or
c. the course is not provided in full to the student because a sanction has been imposed on IIBT;

and the student has not withdrawn before the default day

19. In the unlikely event that the Institute defaults, the student will be offered a refund of all the course money paid to date within two weeks of the default day. Should there be any unspent Pre-Paid Fees held in the IIBT Prepaid Student Fee Account, IIBT will pay the refund out of this Account.

20. Alternately, the student may be offered enrolment in a suitable alternative course by the Institution at no extra cost.

a. The student has the right to choose whether he/she would prefer a full refund of course fees, or to accept a place in another course.

b. If the student chooses placement in another course, he/she will be asked to sign a document to indicate that he/she accepts the placement. The student’s written acceptance of the alternative course offer will relieve IIBT’s liability to provide a refund to the student.

21. Should the above arrangement not be suitable to the student IIBT will notify the Tuition Protection Service (TPS) Director who will facilitate access for the student to course placement.

**Student Defaults**

23. The student default refund provisions apply to an overseas student or an intending overseas student in relation to a course if:

a) The course starts on the agreed starting day, but the student does not start on that day (and has not previously withdrawn); or

b) The student withdraws from the course (either before or after the agreed starting day); or

2. IIBT refuses to provide, or continue providing the course to the student because of one or more of the following events:

i. The student failed to pay an amount he or she was liable to pay IIBT directly or indirectly, in order to undertake the course;

ii. The student breached a condition of his or her student visa;
iii. Misbehaviour by the student

Appeals
24. Students who dispute the refund procedures will be provided with access to the IIBT internal / external appeals procedure.

25. IIBT’s refund policy and the availability of complaints and appeals processes do not remove the right of the student to take action under Australia’s consumer protection laws.

Refunds Fee Schedule

Prospective and students enrolled in their first teaching period of studies at IIBT

<table>
<thead>
<tr>
<th>In the event that:</th>
<th>The student is eligible for:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Institution default</strong></td>
<td></td>
</tr>
<tr>
<td>a. The offer of a place is withdrawn by the Institution; or</td>
<td>A full refund.</td>
</tr>
<tr>
<td>b. The Institution is unable to provide the Course.</td>
<td></td>
</tr>
<tr>
<td><strong>Student default</strong></td>
<td></td>
</tr>
<tr>
<td>c. The student makes a material statement that is proven to be false or provides a fraudulent document or the student is guilty of misconduct leading to expulsion or cancellation of enrolment.</td>
<td>No refund for the current teaching period. Any fees paid in advance for future teaching periods will be refunded in full.</td>
</tr>
<tr>
<td>d. The student withdraws, or confirms their intention to withdraw from the Institution on or prior to the Enrolment date.</td>
<td>A full refund less administrative expenses of $800.</td>
</tr>
<tr>
<td>e. The student withdraws from the Institution after the teaching period commences but on or prior to the Census date.</td>
<td>A full refund less expenses of services calculated at 50% of the 1st Semester Indicative Course Fee.</td>
</tr>
<tr>
<td>f. The student withdraws from the Institution after the Census date.</td>
<td>No refund for the current teaching period. Any fees paid in advance for future teaching periods will be refunded in full.</td>
</tr>
<tr>
<td>g. The student does not meet the entry requirements as mentioned on the conditional offer letter.</td>
<td>A full refund of course monies will be made less $200 for administration expenses.</td>
</tr>
<tr>
<td>h. The student’s enrolment is cancelled after census due to non-payment of fees.</td>
<td>No refund for the current teaching period. The student remains liable for the full fee for the</td>
</tr>
</tbody>
</table>
i. The student has accepted an offer from the Institution but does not enrol.  
A full refund of course monies will be made less $800 for administration expenses.

j. Non Award Student withdrawing from the Institution prior to the Enrolment Date.  
A full refund of course monies will be made less $200 for administration expenses.

k. Non Award Student withdrawing from the Institution after the Enrolment date and on or prior to Census date (no refund applicable after census).  
A full refund less 50% of the applicable fee for each unit.

### Other events

l. The student is granted Australian permanent residency on or prior to the Census date and provides evidence of their enrolment in IIBT as a domestic student.  
Refund of the fees paid minus the fee applicable to domestic students for the same unit(s). If permanent residency is granted after the Census date the student remains liable for fees as an international student until the end of the current teaching period.

### Continuing Students:

<table>
<thead>
<tr>
<th>In the event that:</th>
<th>The student is eligible for:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Institution default</strong></td>
<td></td>
</tr>
<tr>
<td>a. The course ceases to be provided by the Institution after it has started, but before it is completed by the student.</td>
<td>A refund of the tuition fees paid for any teaching periods which have not been completed.</td>
</tr>
<tr>
<td><strong>Student default</strong></td>
<td></td>
</tr>
<tr>
<td>b. The student withdraws from the Institution on or prior to the Enrolment date of the teaching period they were enrolled in.</td>
<td>A full refund.</td>
</tr>
<tr>
<td>c. The student withdraws from the Institution on or prior to the Census date of the teaching period they were enrolled in.</td>
<td>A full refund less processing expenses calculated at 25% of the 1st Semester Indicative Course Fee.</td>
</tr>
<tr>
<td>d. The student withdraws from the Institution on or prior to the Census date of the teaching period they were enrolled in.</td>
<td>No refund for the current teaching period. Any</td>
</tr>
<tr>
<td>Event</td>
<td>Refund Conditions</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>After the Census date of the teaching period they were enrolled in.</td>
<td>Fees paid in advance for future teaching periods will be refunded in full.</td>
</tr>
<tr>
<td>e. The enrolment is cancelled because the student is not making satisfactory academic progress despite appropriate measures having been taken by the Institution to assist them.</td>
<td>No refund for the teaching periods previously undertaken prior to the teaching period in which enrolment is terminated. No refund for the teaching period in which the enrolment is terminated unless the termination and withdrawal occurs before the relevant census date in the current teaching period. Any fees paid in advance for future teaching periods will be refunded in full.</td>
</tr>
<tr>
<td>f. Misconduct by the student leading to expulsion or cancellation of enrolment.</td>
<td>No refund for the current teaching period. Any fees paid in advance for future teaching periods will be refunded in full.</td>
</tr>
<tr>
<td>g. Non Award Student withdrawing from the Institution on or prior to census date (no refund applicable after census).</td>
<td>A full refund less 50% of the fee payable for each unit.</td>
</tr>
<tr>
<td>h. The student’s enrolment is cancelled after census due to non-payment of fees.</td>
<td>No refund for the current teaching period. The student remains liable for the full fee for the teaching period whether or not reinstated.</td>
</tr>
</tbody>
</table>

**Other events**

<table>
<thead>
<tr>
<th>Event</th>
<th>Refund Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. The student is granted Australian permanent residency on or prior to the Census date and provides evidence of their enrolment in IIBT as a domestic student.</td>
<td>Refund of the fees paid minus the fee applicable to domestic students for the same unit(s). If permanent residency is granted after the Census date the student remains liable for fees as an international student until the end of the current teaching period.</td>
</tr>
<tr>
<td>j. The student is enrolled on a conditional or provisional basis and is then not permitted to re-enrol.</td>
<td>A full refund of fees paid in advance for the conditional enrolment and any future teaching periods.</td>
</tr>
<tr>
<td>k. The student completes their course and their record reflects as Course Complete</td>
<td>A full refund of any overpayment of fees.</td>
</tr>
</tbody>
</table>

**Enrolment deferment, suspension or cancellation**

IIBT Management and staff are committed to assessing and recording all deferments, suspensions or cancellations of study, ensuring that students within the process are informed of their rights and provided with due care and where relevant opportunities of appeal.

Students who apply for deferment may do so on the basis of compassionate or compelling grounds.

Students who are contravening the ‘Rules of Enrolment’ at IIBT may have their enrolment suspended or cancelled.

The Rules of Enrolment at IIBT include:

- IIBT Student behaviour standards
- Payment of Fees
- Adequate Course Progress
- Minimum 80% Attendance

The grounds and procedures for deferments, suspensions or cancellations of study are listed in the Student Handbook and IIBT website.

**Course Enrolment Transfer**

Once enrolled students may apply to IIBT Management for a transfer of enrolment to attend another Educational Provider offering courses to International Students.

In order to qualify for course transfer, the student must have completed at least six months of their principal course of study unless:

- Reasonable circumstances or compassionate grounds can be established, such as undue hardship or sickness in the family that prevents travel to or from IIBT’s location of training
- IIBT has ceased to be registered as a Provider on CRICOS or the course has ceased to be registered.

IIBT Overseas Student Prospectus v4.2
• IIBT has had a sanction imposed on its registration by the Australian Government or state or territory government that prevents the student from continuing his or her principal course, or

• Any government sponsor of the student considers the change to be in the student’s best interest and has provided written support for that change.

• Any government sponsor of the student deems that a transfer is in the student’s best interest and supports the transfer request in writing.

Should an application for Course Enrolment Transfer be successful the student will be supplied with a letter of release.

Complaints and Appeals

Students enrolled at IIBT have ongoing access to a Complaints and Appeals procedure which features both an Internal and if necessary an External process

**Internal Process**

The features of the IIBT Complaints and Appeals Process include.

• Written records of all complaints and appeals

• Registering complaints and appeals are at no or minimal cost to the student.

• Allowance of a support person at any complaints or appeals meetings

• Written statements detailing complaint and appeal outcomes

• Resolutions to complaints and appeals are acted on promptly.

Anytime a student disagrees with a decision made by IIBT management or staff, they may submit a complaint in writing. A decision by IIBT management concerning the student’s appeal outcomes will be provided to the student in writing.

**External Process**

If student disagrees with appeal decisions of IIBT Management they may have access to an External Independent Adjudicator. (please refer to the student handbook for further advice)
Department of Education Employment and Workplace Relations

Please find the enclosed information that explains your rights as a student studying in Australia under the Education Services for Overseas Students Act 2000. (This prospectus should be supplied only when it is accompanied by the ESOS framework information) You will need to indicate that you have read this information before signing your Letter of offer. Please download the ESOS

The IIBT website also contains a link to the ESOS framework.

**Living in Perth**

The following information provides an indication of what living expenses are associated with residence in Perth.

**Single person costs of living**

**Rental Accommodation (unit/villa):**

1 Bedroom  AUD $220 - $260 pw  
2 Bedroom  AUD $300 - $380 pw  
(Dependent on whether furnished or unfurnished)

- **Electricity**  AUD $25 pw  
- **Telephone (Landline)**  AUD $10-15 pw  
- **Medical**  AUD $7 pw (based on Medibank current rates)  
- **Public Transport**  AUD $25 pw  
- **Food**  AUD $80 - 100 pw  
- **Laundry**  AUD $12 pw  

Other(clothing, toiletries etc.) AUD $70

Approximate budget per week for a single person:  AUD $450 – $480

**Shared Accommodation Costs**

- **Rental Accommodation**  AUD $160 – 300pw  
- **All other expenses as above**
Family of 4 Costs of living

Rental Accommodation (villa/house): This can range from $400 to $600 per week depending on the area and location.

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td>AUD $400 – $600 Approx</td>
</tr>
<tr>
<td>Other Housing costs</td>
<td>AUD $150</td>
</tr>
<tr>
<td>Schooling (children)</td>
<td>AUD $130</td>
</tr>
<tr>
<td>Cars</td>
<td>AUD $150</td>
</tr>
<tr>
<td>Food</td>
<td>AUD $300</td>
</tr>
<tr>
<td>Sport and Recreation</td>
<td>AUD $60</td>
</tr>
</tbody>
</table>

Approximate budget for a family of 4: AUD $1190 - $1390

**Education**

School is compulsory for all children aged from five and up to and including seventeen years of age must be enrolled in school or in full-time employment. These ages may vary slightly in some states. The government provides public schools. You will need to check with the Department of Education of WA for their criteria and assessment for school fees in a public school. Churches and other groups provide private schooling. Fees are also payable for private schooling, and these can be checked at the individual school.

**Note:** Students holding temporary visas may be required to pay full school fees. Check with individual public and private schools for details.

**Student Support Services**

Prior to course commencement IIBT Staff will provide an Orientation Program that is designed to provide information concerning the course you are enrolling in. IIBT Staff remain available for any concerns that you may have with regard to study or education information.

A dedicated Student support services officer is always available to discuss and provide assistance in all areas of your welfare including your accommodation needs, health cover etc.

Additional support services are available by contacting the IIBT Student Support Services (SSS). The SSS remains available to discuss and provide assistance throughout the duration of your course.
Students with visa enquiries will be directed to the Department of Education, Employment and Workplace Relations (DEEWR) and the Department of Immigration and Citizenship (DIBP).

**Special Services**

There may be a time when students need someone to talk to, or require some professional support or help. This is where the below list may be of help in finding something specific to a need, although the Student Support Services should be your first point of contact.

SoulPsych (Joyce Bok/Psychologist)
Website: [www.soulpsych.com.au](http://www.soulpsych.com.au)
Contact: (08) 9383 9245

**Financial and Legal Support**

Financial Counsellors Hotline 1800 889 364
Citizens Advice Bureau Legal Services cab@cabwa.com.au 9221 5711
Justice of the Peace jps@justice.wa.gov.au 1300 657 788

**Legal Services**

The Community Legal Centres Association of WA represents 29 Community Legal Centres in Western Australia. They primarily assist people who are unable to afford the services of a private lawyer.

The following is the initial contact number:
Community Legal Services Association [www.communitylaw.net](http://www.communitylaw.net) 9221 9322

**Alcohol and Drug Support**

Alcohol and Drug Information Services (ADIS) [www.dao.health.wa.gov.au](http://www.dao.health.wa.gov.au) 1800 198 024
Childcare, Children and Families

Australian Red Cross WA  [www.redcross.org.au.wa](http://www.redcross.org.au.wa)  1800 810 710
Family Helpline  1800 643 000

Complaints and Discrimination

Wageline  [www.commerce.wa.gov.au](http://www.commerce.wa.gov.au)  1300 655 266
FairWork Ombudsman 131 394
Overseas Student Ombudsman 1300 362 0702

Counselling

Metro Counseling [www.metrocounsellingandconsultancyservice.com](http://www.metrocounsellingandconsultancyservice.com) 0894483210
Lifeline  [www.lifelinewa.org.au](http://www.lifelinewa.org.au)  9261 4444
Relationships Australia Western Australia [www.wa.relationships.com.au](http://www.wa.relationships.com.au)  1300 364 277
SoulPsych (Joyce Bok/Psychologist) [www.soulpsych.com.au](http://www.soulpsych.com.au)  9383 9245

Dental Services

Park Dental Care  1/395 Albany Highway Victoria Park Perth, Western Australia 6100  
  [pdc@westnet.com.au](mailto:pdc@westnet.com.au)  9472 6688
Dental Health Services [www.dental.wa.gov.au](http://www.dental.wa.gov.au)  9313 0555

Disability

Ethnic Disability Advocacy Centre (EDAC) [www.edac.org.au](http://www.edac.org.au)  1800 659 921

Emergency and Crisis

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Police, Fire and Ambulance Emergency CALL 000
Poisons Information Centre 13 11 26

Health and Wellness
Central City Medical www.ccmc.net.au  9225 118
Ishar Multicultural Women’s Health Centre www.ishar.org.au  9345 5335
Sexual Health Helpline www.fpwa.org.au  1800 198 205

Medical Assistance Available
The following Hospitals are available including afterhours emergency wards:
Royal Perth Hospital
Wellington Street, Perth WA 6000
Ph. 9224 2244
GP After Hours Bentley
Unit 4/1140 Albany Highway, Bentley, WA 6102
Ph. 9458 0585
Victoria Medical Group
734 Albany Hwy, EAST VICTORIA PARK, WA,6101
Ph. 9473 7888

Multicultural
Australian Government Department of Immigration and Border Protection
www.immi.gov.au
General: 13 18 18 Passport: 13 12 32
Office of Multicultural Interest: 9222 8800

Religious Establishments

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